

Changing the ICE Clock

There will be times it's necessary to change the time and/or date on your ICE. An example you'll do this most often is after there is a Daylight Savings Time change.

Steps to Change the Date and Time Verification Settings

It is recommended to adjust the date and time without memory cards in the ICE, following these instructions:

1. **Power up** the ICE unit by lifting the screen to its operating position and affixing it into the desired slot.

Important: The messages you will see on the ICE screen will be error messages. This is normal as there are no memory cards in the machine.

2. Once the ICE is booted up, press the **Next** button **3 times**, then press **OK**.



3. Place the **YELLOW security key** on the receptacle on the side of the ICE until the **Technician Menu** appears.

4. Enter your normal **Username** and **Password**.

5. Select **Settings** from the menu.

6. Next, select **Date and Time**.



7. Use the **Plus (+)** or **Minus (-)** and **AM/PM** buttons to adjust the time and date as required.

8. When finished, press the **Set** button to store the new date and time.



9. Next, press the **Back** button to return to the **Technician Menu**.



10. Verify the time and date in the lower left corner of the touchscreen display.



11. If the date and time are correct, press the **Power** button in the upper-right corner.

You are now ready to begin testing for the upcoming election.

Questions? Call: **320-259-7027**

©2015 Command Central, LLC

Version: EPTG_WI_ICE_Clock_1.0